

## Overview and Scrutiny Committee - Outstanding Actions and questions

Action to be carried out	Responsibility	Committee Date	Deadline	Comments/officer	
<b>Performance Report</b>					
PI 33	<p><u>CS16 – Number of private sector units secured for use under HomeLet</u></p> <p>Do landlords have to be registered to participate in the scheme? Please provide further information about HomeLet.</p>	Committee and Scrutiny Officer / Housing Section Head	26 September 2013	November 2013	The Housing Section Head advises – “There is not a landlord accreditation scheme attached to HomeLet. However there are minimum lettable standards which must apply to a property before it is let and our officers visit the property before letting and a few weeks later as a settling in visit to the tenant.”
PI 34	<p><u>CS17 – Number of households in bed and breakfast and nightly lets</u></p> <p>Where are the B and B and nightly lets located, in Watford or outside the area?</p>	Committee and Scrutiny Officer / Housing Section Head	26 September 2013	November 2013	The Housing Section Head advises – “The nightly lets are based in Watford. Most of the B&B units the Council uses are in Watford. In an emergency, if a household presents as homeless and there are no Watford vacancies the Council may make use of B&B units in either Hemel, St Albans or Borehamwood for a few nights until a vacancy arises in Watford. It is the Council's priority to move households back to Watford as soon as possible.”

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PI 35	<u>Street cleaning</u> What powers does the Council have to enforce the clearing of rubbish from front gardens?	Committee and Scrutiny Officer / Environmental Health and Licensing Section Head -	26 September 2013		The response is attached as Appendix 1 to this update.
<b>Housing Benefit update</b>					
HB 2	Further update to be provided to the Scrutiny Committee	Head of Revenues and Benefits	21 November 2012  27 June 2013	May/June 2013  <del>January 2014</del> November 2013	Included on agenda for 27 June 2013  Added to rolling work programme At its meeting on 26 September, the Scrutiny Committee requested that the Shared Director of Finance, Head of Revenues and Benefits and Portfolio Holder be invited to the meeting in November and not January. An update report is included on this agenda.

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<b>Affordable Housing Review</b>					
AHR 7	Review the first and second quarters' performance of the new Nomination Policy	Committee and Scrutiny Officer/ Housing Section Head	19 September 2012	<del>November 2013</del> Revised to March 2014	<del>Added to rolling work programme</del> <del>Overview and Scrutiny Committee agreed to defer this item as the policy has yet to be approved by Cabinet.</del>  This policy has been removed from the Notice of Executive Decisions for the foreseeable future, as indicated on the Executive Decision Progress Report elsewhere on this agenda.
AHR 8	Recommendation 2 – piecemeal developments and Section 106 obligations – to be further reviewed in two year's time	Committee and Scrutiny Officer	21 November 2012	November 2014	Added to rolling work programme
<b>Work Programme and Task Groups</b>					
WP 8	Community Safety Partnership Task Group to be asked to review the provision of drug treatment in the borough	Committee and Scrutiny Officer and Committee and Scrutiny Support Officer	24 November 2011	1 December 2011	Referred to the Committee and Scrutiny Support Officer supporting the Community Safety Partnership Task Group.  An all-Member briefing is being arranged to cover this topic. The potential date is Wednesday 27 November 2013.

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<b>Previous Reviews Updates</b>					
PR 6	<u>3-year Grant Funding Programme Review – Watford Muslim Community Project</u> The CAB evaluation into the outreach service to be shared with Overview and Scrutiny Committee.	Commissioning Manager	25 July 2013	November 2013	Attached as Appendix 2 to this update.
PR 7	<u>3-year Grant Funding Programme Review – Watford Muslim Community Project</u> Further update to be provided in November.	Commissioning Manager	25 July 2013	November 2013	WBC officers (Property Services and Corporate Strategy and Client Services) met with the Chair of the trustee board of Watford Muslim Community Project on 2 August 2013 at 15 Harwoods Rd. The purpose of the meeting was to enable a handover of keys and for Property Services to carry out a dilapidations inspection.
PR 9	<u>Voluntary and Commissioning Sector Commissioning Framework</u> A further review of the Small Grants Fund to be carried out in one year.	Commissioning Manager	25 July 2013	July 2014	Added to rolling work programme
<b>HCC Health Scrutiny Committee</b>					

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<b>Management of Disabled Parking Bays Task Group</b>					
DPB 2	Final report to be submitted to Cabinet in September	Committee and Scrutiny Officer	27 June 2013	October 2013 (previously September)	The Cabinet meeting due to take place in September was cancelled. The Task Group's final report was presented to Cabinet in October. A follow up report is included elsewhere on this agenda.
DPB 3	Cabinet's response to be reported to Overview at its next available meeting.	Committee and Scrutiny Officer	27 June 2013	November 2013 (previously September)	A follow up report is included elsewhere on this agenda.
<b>Watford Community Housing Trust Task Group</b>					
HT 3	Send the Task Group's final report to the Housing Trust and ask for their comments about the recommendations.	Committee and Scrutiny Officer	26 September 2013	11 October 2013	The Task Group's final report was sent to the Housing Trust's Chief Executive by email and post. The initial response is included elsewhere on this agenda.
HT 4	Ask the Housing Trust's Chief Executive and Chair of the Board to come to a meeting in three months time to provide a formal response to the recommendations.	Committee and Scrutiny Officer	26 September 2013	January 2014	The Housing Trust's Chief Executive has accepted an invitation to attend Overview and Scrutiny Committee's meeting in January.

<b>Action to be carried out</b>		<b>Responsibility</b>	<b>Committee Date</b>	<b>Deadline</b>	<b>Comments/officer</b>
HT 5	<p>The Task Group's final report to be sent to the following –</p> <ul style="list-style-type: none"> <li>• Watford Community Housing Trust</li> <li>• Tenants who participated in the review</li> <li>• Residents' and Tenants' Associations</li> <li>• Watford Borough Council's Cabinet</li> <li>• All WBC Councillors (electronically)</li> <li>• Three Rivers District Councillors who have Housing Trust property within their ward</li> <li>• Head of Community and Customer Services</li> </ul>	Committee and Scrutiny Officer	26 September 2013	18 October 2013	<p>Completed.</p> <p>The report is to be formally reported to Cabinet at its December meeting.</p>
HT 6	The Task Group's final report to be added to the Council's website (under Library)	Committee and Scrutiny Officer	26 September 2013	18 October 2013	Completed